

NON-DEGREE-SEEKING STUDENTS (STUDY ABROAD) POLICY

General Principles

1. A Study Abroad student:
 - a. Is a student not registered on a degree programme at the University;
 - b. Studies at the University for one or two semesters, or a specified short session, either through:
 - direct application or
 - as a participant in a partnership programme or
 - through an articulation agreement;
 - c. Is normally matriculated for a degree in another college or university;
 - d. Is normally classed as a study abroad student for a maximum of one academic year, except through some articulation agreements that are valid for two academic years.
2. The maximum number of semester credits a student may accumulate while enrolled under non-degree status is 16 US /64 UK credits.
3. All study abroad are responsible for their choice of courses. Study Abroad students must seek the approval of their home institutions to take the courses for which they are registered at the University. The decision and determination on the acceptance and application of credit earned at the University lies with the home institution.
4. A study abroad who wishes to transfer to the University as a degree-seeking student must apply for admission through the Admissions Office and are subject to the admission criteria published on the University website.
5. If accepted on to a degree programme, the study abroad student is subject to the University's academic requirements, including English and Math placement assessments and the completion of degree requirements not covered by transfer credit.
6. All Study Abroad students are required to adhere to the Student Code of Conduct.

VERSION MANAGEMENT

Responsible Department: Registry Services			
Approving body: Academic Board			
Version no.	Key Changes	Date of approval	Date of effect
001		24 July 2018	28 August 2018
002	Removal of references to Richmond and AIFS. Increased maximum semester credits.	August 2022	01 Sept 2022
003	Removal of reference to 'visiting students' and updated reference to University Admission criteria. Included adherence to student code of conduct	26 June 2026	01 Sept 2026
		Restricted access? <i>Tick as appropriate</i> ☐ Yes ☒ No	